

NEBRASKA DEPARTMENT OF TRANSPORTATION

Cost Proposal Bid Sheet

Request for Proposal Number R420-25

Research Program Outreach and Administrative Assistance Services

Please indicate fixed hourly rate for each deliverable category. The deliverables will be paid as fixed payments upon completion and/or acceptance of projects. All costs necessary to satisfy the requirements of this RPF must be included in the pricing listed on this form. No invoice will be approved unless the associated deliverables have been approved by NDOT. Contractor will be paid based on actual amount of hours worked and travel reimbursement costs.

PRICING SUMMARY TABLE

	Description	Estimated Annual Usage/Hours	Per Hour	Total Cost
1	<i>Research Summaries</i>	125	\$	\$
2	<i>News Polls</i>	25	\$	\$
3	<i>Program Fact Sheet</i>	30	\$	\$
4	<i>Administration Fees for Travel Reimbursement Process</i>	50	\$	\$
			GRAND TOTAL	\$

Travel reimbursement costs will be paid with proper documentation including but not limited to:

1. Dates of services
2. Amount of reimbursement
3. Name of traveler for each reimbursement
4. Origin & Destination for each reimbursement
5. Administrative cost for each reimbursement
6. Service provided
7. Receipts for travel expense reimbursements (if applicable)
8. Mileage (if applicable)